



COVID-19 Symptom Screening Procedures

If your child is experiencing any of the following symptoms, he or she will be sent home and their siblings will also be sent home:

- **Fever of 100°F or higher**
- **New onset and/or worsening cough**
- **Difficulty breathing**
- **New loss of taste or smell**

Next steps

1. We recommend the child with symptoms be seen by a health care provider for a COVID-19 test.
2. If your child does not get a COVID-19 test, they must stay home from the BGC for at least 14 days from the time their symptoms started until symptoms are improved and no fever for 24 hours without fever reducing medications. Siblings must stay home for at least 14 days.
3. If you provide a negative COVID-19 test, the child can return to the BGC 24 hours after symptoms have improved. Siblings may also return to the Club once the negative result is known.
4. If the child tests positive for COVID-19, they must stay home from the BGC for at least 14 days from the time the symptoms started until symptoms have improved and no fever for 24 hours without fever reducing medications. Siblings must stay home from the BGC for at least 14 days.

Close Contacts

1. A child is considered a Close Contact if they were within 6 feet for at least 15 minutes of someone who tested positive for COVID-19. This includes anyone who lives in the same household.
2. If a child is a Close Contact, they must stay home from the BGC for at least 14 days since the last day of contact with the infected person. Even if the child receives a negative test result, they still need to stay home 14 days before returning to the BGC. Children who are Close Contacts should seek COVID-19 testing 5-7 days after last contact with the positive case. The siblings of the child who is a Close Contact must also stay home.
3. If a child who is a Close Contact develops symptoms and/or tests positive for COVID-19, he or she must stay home from the BGC at least 14 days from the time their symptoms started until symptoms are improved and no fever for 24 hours without fever reducing medications. Siblings must stay home from the BGC for at least 14 days.

Please remember these important procedures and policies:

Morning Drop-off

1. Children must be dropped off at their designated times:

- a. High School - 7:00-7:15 am
- b. Elementary - 8:00-8:25 am
- c. Middle School – 8:30-8:55 am

***No child will be allowed to enter the building after 9 am**

2. Children are required to stay in their car as drivers pull in to one of two drop-off lanes approaching the building's new entrance (at the brick canopy).

3. Children will stay in their cars as staff will use forehead thermometers to take temperatures through an open window. Any child with a temperature of 100 degrees Fahrenheit or higher (and their siblings) will be sent home. Please refer to the COVID-19 Symptom Screening Procedures on the back of this page.

4. Parents are not allowed to enter the building for any reason. Any questions should be directed towards the appropriate staff by calling 704-721-2582, ext. 124.

Afternoon pick-up

1. Parents picking up before 5 pm must call in to **Club Central at 704-721-2582, ext. 124**. Staff will escort children to their cars.

2. Between 5-6 pm, cars will pull in to one of two drive-thru lanes as they approach the building's new entrance (at the brick canopy) where they will be met by staff. Parents will provide their child's name which will be reported to staff inside the building.

3. Please note that it may take a couple minutes for children to leave the building. They will be escorted to their cars by staff.

Daily Routine

1. Children are required to bring their own masks from home and wear them at all times. Children not following Covid preventative policies risk being suspended or removed from the program. Masks need to be two layers and cannot have vents. They must completely cover the mouth and nose. If they are cloth they should be washed frequently. If they are disposable they should not be worn for more than one day.

2. Children should bring a book bag to carry their school-issued laptop, headset, school supplies, and all personal belongings. Children may bring their own sanitary supplies such as hand sanitizer and wipes, though these items will also be provided by the Club as needed. **ALL PERSONAL ITEMS SHOULD BE MARKED WITH THE CHILD'S NAME.**

3. During the day, children will be assigned to a group of children based on their school and grade level. It is our intent for these groups to avoid contact with other groups.

4. Book bags will stay in the child's possession throughout the entire day. Cubbies will not be utilized.

5. Children will receive a morning snack and a lunch. Children are welcome to bring their own meals from home. They should be stored in a bag/container and be marked with the child's name. Please send items that children can open without assistance. This will avoid others having to handle these items. The Club will not allow meals to be delivered after 9 am.